

Houston Senior Travelers League

CONSTITUTION

(Revised February 4, 2021)

ARTICLE I – NAME

The name of this organization shall be “Houston Senior Travelers League”. It is sometimes referred to as “HSTL” or the “League”.

ARTICLE II – PURPOSE

The purpose of the League is to be a not-for-profit golf league for seniors. The League shall collect dues and fees sufficient to:

1. Hold scheduled Golf Tournaments;
2. Provide a Handicap Service for Members;
3. Expend remaining funds for prizes and Social Activities.

ARTICLE III – MEMBERSHIP

Accepted applicants, age 60 or older are eligible to become members of the League by subscribing to its Constitution, By-Laws and paying dues.

ARTICLE IV – BOARD of DIRECTORS (5)

The Board of Directors of the HSTL shall be:

Tournament Director / Board Chair
Assistant Tournament Director
Finance Director
I.T. Director
Director at Large

Each position to be filled by a volunteer League Member in good standing who is approved by a majority vote of the remaining members of the Board. No General Election by the Membership.

ARTICLE V – COORDINATORS (as required)

Non-Board member coordinators to include but not limited to:

Tournament Check-in Coordinator.
Scoring and Handicap Coordinator.
Scheduling and Course Coordinator.
WindRose Special Events Coordinator.

All positions are to be filled by volunteering League Members appointed by a majority vote of the Board.

ARTICLE VI – PARLIMENTARY AUTHORITY

The rules contained in Robert’s Rules of Order, revised, shall govern the League in all matters not covered in the Constitution and By-Laws.

ARTICLE VII – AMENDMENTS

The Constitution and By-Laws may be amended by a majority vote at a meeting of the Board of Directors in power.

ARTICLE VIII – DISSOLUTION

If on dissolution of the League, any and all assets will be donated to the Houston Golf Association Charities.

ARTICLE IX – CODE OF CONDUCT

Section 1 – To uphold the integrity of the League and the sport of Golf, the Board of Directors shall have the right to take disciplinary action against any League member for his or her conduct deemed unacceptable. Disciplinary action may be in the form of a reprimand, restrictions, probation, suspension or the revocation of Membership. Board action is final.

Section 2 – When a membership is revoked, withholding or refunding of dues or Tournament winnings shall be at the discretion of the Board of Directors on a case-by-case basis.

BY-LAWS

ARTICLE I – MEMBERSHIP

Section 1 – Only Members in good standing shall be eligible to hold Director and Coordinator positions and participate in League activities. The membership year shall run from November 1st through October 31st.

Section 2 – Any current Member whose annual dues are not paid by January 1st, will be dropped as a Member of the League. (see Article IV – Dues, Section 2)

ARTICLE II – BOARD of DIRECTORS

Section 1 – The Board of Directors shall have the authority and control of the management of the affairs, properties and policies of the League, subject however, to the Constitution and By-Laws.

Section 2 – The Board of Directors shall have the right to remove from office any Director or Coordinator at any time, at the discretion of the other members of the Board by a majority vote.

Section 3 – If, any office of a Director becomes vacant, it shall be filled by a volunteering Member in good standing who is approved by majority vote of the remaining Directors. The same replacement policy holds true in the event of a vacancy occurring of a Coordinator. No General Election is required.

Section 4 – The term of office shall be for one (1) year commencing November 1st and expiring October 31st. Directors and Coordinators are expected to commit for a minimum one (1) year term. There shall be no term limits.

ARTICLE III – DUTIES

Section 1 – The **Tournament Director** shall be responsible for all pre-tournament preparations are completed. To include tournament entry, pairing and score cards. He shall be responsible for seeing that all post-tournament actions are completed. To include, determining and releasing winner's names and their winnings. He shall be responsible for seeing that any reported violations of the USGA Rules by Members of the League are reviewed, and, upon consultation with the Board, determine what action, if any, will be taken against the violator. In addition, he shall also hold the position of **Board Chairman** and shall have general Board supervision of all matters of the League.

Section 2 – The **Assistant Tournament Director** shall assist the Tournament Director where needed and serve in the role of Tournament Director in the absence of the Tournament Director.

Section 3 – The **Finance Director** shall see that all Tournament monies are collected and disbursed properly. This shall include Tournament winnings and operating expenses. He shall keep and maintain accurate accounts and books which shall be available for inspection by the Board of Directors when requested. In addition, he shall also hold the position of **Treasurer** and be responsible for all financial dealings of the League.

Section 4 – **I.T. Director** shall provide, monitor and maintain all technology being used by the League. He shall provide training and support for those responsible for League Operations using the provided technology, specifically Workbook Construction and operation.

Section 5 – **Director at Large** shall assist other Directors and Coordinators when needed and be a back-up in their absence. He shall generally, oversee and assess Tournament functions and assist where needed.

Section 6 - **Tournament Check-In Coordinator** shall be responsible for Tournament Check-In (on-site Registration). This includes collection of Membership Fees, Entry Fees, Late Fees and optional Birdie Pool Fees.

Section 7 – **Scoring and Handicap Coordinator** shall be responsible for entry of individual Tournament scores and for entering ESC scores for handicap up-dating.

Section 8 – **Schedule and Course Coordinator** shall work with each individual Golf Course in negotiation of costs and scheduling of Tournaments. In the event of the cancellation of a scheduled Tournament due to weather or other uncontrollable happenings, coordinate the re-scheduling of the event.

Section 9 – **Special Events Coordinator** shall work with WindRose Course management in the scheduling of special events and the details thereof such as “Fun Day” Tournaments and Year-End Banquet.

ARTICLE IV – DUES

Section 1 – The amount of the dues of the League, shall be determined annually by the Board of Directors.

Section 2 – Dues shall be paid by Members annually, payable upon the first scheduled tournament played for the year.